

**Park Street Elementary School**

**Fredericton**

**Parent School Support Committee Minutes**

**September 30, 2020**

**Park Street School**

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| **PSSC Members Present:**Matt StainforthSonya WardAnthea PlummerKelly StainforthNicole JohnsonUpkar Rastogi**Regrets:**Julie PetersonAna SofiaMel Langille | **School/DEC Representation Present:**Rien Meesters, PrincipalTessa Walsh, Teacher**Regrets:**Angela D’Entremont |

1. **Call to Order:** 6:30pm
2. **Approval of the Agenda:**

Added tree in cul-de-sac, playground zones, and coordination with after-school programs. Approved by consensus.

1. **Approval of the Minutes from Previous Meeting:**

Minutes from the January 14, 2020, meeting approved.

1. **Introductions:**
2. PSSC purpose, meeting format, etc:
	* Explained by Matt Stainforth
3. Round table introductions
	* Welcome to new members;
	* Jeff Beairsto is stepping down for this year.
4. Officers for this year
	* Chair: Matt Stainforth
	* Vice Chair: Anthea Plummer
	* Secretary: To be determined at the next meeting.
5. **Business Arising from Minutes (follow-up items):**
6. School Improvement Plan (SIP)
	* The SIP process was explained by R. Meesters. The 2020-2021 plan contains 3 goals; teachers have started to review the strategies and update as needed to reflect the current reality in the pandemic.
	* Teachers are completing independent professional growth goals which will tie into the PLC, which is tied to the SIP.
	* In addition to the strategies in the plan, Karla Roy is working on a Supplemental Position of Responsibility project (SPR) to improve writing.
	* Praise slips (part of Goal 3) will commence next week.
	* Goal 1 was reviewed in-depth, Goal 2 will be reviewed at the next meeting.
7. **New Business**
8. Tree in cul-de-sac
	* R. Meesters has contacted the city regarding trimming the branches that are blocking the sidewalk.
9. Playground zones
	* Playground is divided into 5 zones; each zone has 5 shifts. Each shift is responsible for coordinating their rotation. The zone closest to the kindergarten door is reserved for the kindergarten classes. Zones and rotations may be restructured as needed.
	* Colored pinnies were purchased for each class to enable the duty teachers to ensure students remain in their assigned zone.
10. Coordination with after-school programs
	* R. Meesters is in communication with the leaders of the GoGo and YMCA after-school programs operating in the school. He will follow-up to confirm that the documentation provided has been shared with the staff on-site.
11. **Reports:**
12. DEC (Sean Winslow)
	* Report not available.
13. Home and School
	* Will provide funds to the school to enable each classroom to purchase some outdoor toys.
14. Principal’s (Rien Meesters)
	* September was focused on COVID response and return to school; things have been running fairly smooth. Educational assistants and custodians are in short supply within the district.
	* The Return to School plan outlines home learning in the event of a shut-down.
15. **Next Meeting Dates:**

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| **2020** | **2021** |
| October 28November 25 | January 27February 24March 31 | April 28May 26 |

1. **Adjournment:** 7:46 pm

 **Matt Stainforth September 30, 2020**

 **PSSC Chair Date**

 **Sonya Ward September 30, 2020**

 **PSSC Acting Secretary Date**